



“The Budapest Home Office”

Kálvária tér 2., 1089

Budapest, Hungary

Tel.: +36 21 252 3503 (HU)

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TRANSFER POLICY OF THE SCIO USB

A transfer of ownership is when an individual decides to privately sell their used device.

IMPORTANT NOTE: SCIO USBs that are traded in to INDIGO devices need to be returned to the Budapest Home Office. They are not eligible for transfer of ownership.

To transfer ownership of a SCIO USB Universal Electrophysiological Biofeedback System, it is helpful to follow these steps.

- The Buyer and the Seller need to agree on their own sale price (recommended 10,000 EUR). Once a price is agreed, the Buyer and Seller need to transfer ownership of the SCIO USB device, head harness, and limb harness. Money and device transfer is the responsibility of the buyer and seller.

The Buyer and Seller should follow these steps to ensure that the transfer is registered with Budapest Home Office, the device database is updated so that the device can be used by the Buyer and for future service, including technical support and warranty.

Customer who would like to transfer the ownership (Seller)

1. Login to your account on our official website www.qxsubspace.com.
2. Click on “MY QXSUBSPACE” button on the top right corner of the webpage.
3. On the top left corner you will see “Service/Warranty”. Click on it. You will see all of your devices listed under your name.
4. Under “Actions” there is a “Transfer” button. Click on the “Transfer” button next to the device you want to do a Transfer of Ownership. A Transfer box will appear, where you need to write that person’s e-mail address, to whom you’d like to sell your device. Click on “Transfer this” button. It can appear two options:

- When the Buyer is already registered on the website: You will see that the transfer was successful and the person to whom you’d like to sell the device will receive an e-mail to the e-mail address which you used before, with the following subject: [QXSUBSPACE Transfer Ownership information] Transfer Ownership Request!
- When the Buyer is not registered on the website: When you click on the “Transfer this” button, it will appear a registration form, where you need to enter some information about the Buyer (name, phone number, address). Then click on “Transfer” button, and the person to whom you’d like to sell the device will receive an e-mail to the e-mail address which you used before, with the following subject: [Invitation to join the qxsubspace website] Invitation to be a registered customer.

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5. When you go back to the “Service/Warranty” page in your account you will see two options next to the serial number which you’ve transferred:
 - Transfer Resend: you can resend the e-mail to whom you have sent a transfer of ownership in case the person didn’t get the e-mail.
 - Cancel: you can cancel the transfer of ownership, for example if you have mistyped the e-mail address.

Customer who receives the transfer of ownership request (Buyer)

1. Check your e-mail inbox, you will get an e-mail from Qxsubspace Robot with the following subject: [QXSUBSPACE Transfer Ownership information] Transfer Ownership Request!
2. Click on the link found in the e-mail and register.
3. After registration click on “MY QXSUBSPACE” button on the top right corner of the webpage.
4. On the top left corner you will see “Service/Warranty”. Click on it. Here you will find “MY TRANSFER REQUEST” where you will find the device which the customer has sent to you.
5. At “Actions” you can Accept or you can Decline the transfer of ownership. If you click on Decline, the device will go back to the original owner, and the original owner will receive an e-mail with the following subject: [QXSUBSPACE Transfer Ownership information] Transfer Ownership Declined, that you have declined the transfer of ownership. If you click on Accept, than a PayPal link for 200 EUR will appear. This is the Transfer of ownership fee to have the ownership of the device changed to your name.
6. Click on the PayPal button to complete the payment. You can use your credit card, or your PayPal account if you have one. If you are registered on the website after you have paid the fee the “Complete!” will appear. If you are not registered on the website, then after you have paid the fee the registration form will appear where you can check your personal details, and you need to give a User name and a Password. Click on the “Register” button.
7. If you go back to the “Service/Warranty” the device will appear under your name.
8. The original owner will receive an e-mail from the Qxsubspace Robot with the following subject: [QXSUBSPACE Transfer Ownership information] Transfer Ownership Accepted
 - To change the owner's names inside the device you will need to contact either Roland Sereg, or Zsolt Gerstenbrein, in our office. (Please see our contacts page for Skype addresses) Before you contact them, connect your SCIO device to your computer and turn it on. Connect to the internet, open a web browser (e.g.: Internet Explorer, Firefox) and visit the site www.logmein123.com. They will then be able to update the owner information.
 - The transfer of ownership is complete.

If you wish your SCIO USB device to be refurbished, please read the REFURBISHING A DEVICE policy, and follow the instructions given in the SHIPPING policy.